



VA Area Coordinator's Report

WEBSITE COORDINATOR

Date of Assembly or VAWSC Meeting: VAWSC Meeting, March 5, 2022

Area Coordinator: WEBSITE

Name and Email: Bruce B., Sheffi S. webcoordinator@vaalanon.org (for both Bruce & Sheffi)

Informational Items:

Updates since last meeting

- **Actions taken:**
 - Requested an estimate from 3 Waves Agency to move the DONATE button & make our website Section 508 (ADA) compliant. Received an estimate of \$11,900, of which \$6,300 is needed to move our website from DRUPAL V.7 to DRUPAL V.9. Vendor support to DRUPAL V.7 will end mid-November 2022.
 - Drafted Statement of Work (SOW) to present to several vendors to solicit bids to rebuild the website on an updated web-builder platform.
- **Meetings held:**
 - Two virtual meetings with Sue V. to transfer knowledge of group records update process, calendar posting process & document upload process for various web pages.
 - Held a preliminary meeting with the NVSC Treasurer regarding feasibility of consolidating the Area website with the NVSC website to take advantage of overlapping functions (group records updates, meeting finder app, calendar of events). If consolidation is feasible, Area can stop payments to 3 Waves & offer financial and talent support to NVSC. If not

feasible, we will contact several vendors to rebuild the Area website & cancel 3 Waves.

- Outcomes, struggles, successes: Continued making calendar updates, group records updates and posting documents to relevant web pages.
- Important action items to do or accomplished: TO DO: Complete feasibility study of combining the NVSC & Area websites (next meeting scheduled for 17 Feb 22). Seek input to the SOW for presentation to vendors.

Agenda Items to Add to the Meeting Agenda

- Any thought force ideas? No
- Any issues of concern? No
- Any wins or wows that have occurred? No